

## **MINUTES OF REGULAR MEETING HELD FEBRUARY 1, 2005**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 8:00 P.M.

Roll Call: Van Deursen, Oakley, Woykowski, Turner, Buoye, Glaser and Housel (Arrived at 8:10 PM). – 7 Present.

Also Present: Richard J. Sheola, Borough Manager  
Richard P. Cushing, Esq., Municipal Attorney  
Robert Miller, C.M.E., Borough Engineer  
Linda L. Hendershot, RMC/CMC, Borough Clerk

Mayor Van Deursen led everyone in the flag salute.

Mayor Van Deursen read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.

### **MINUTES:**

#### **Regular Council Meeting – January 18, 2005**

Mayor Van Deursen entertained additions or corrections to the minutes of the regular Council Meeting held January 18, 2005.

Corrections were noted on Page 5. South Lincoln Avenue should be changed to North Lincoln Avenue.

Hearing no further corrections or additions, it was moved by Glaser, seconded by Buoye that the minutes of the Regular Council Meeting held January 18, 2005 be approved as corrected.

Roll Call: Oakley, Glaser, Turner, Van Deursen, Buoye and Woykowski.

Ayes: 6, Nays: 0.  
Motion carried.

### **COMMUNICATIONS:**

The following were entered into the Record:

- 1) NJ State League RE: Property Tax Reform;
- 2) NJ State League RE: Assembly Voting Session; and
- 3) Warren County Solid Waste Council – Agenda/Minutes

Mayor Van Deursen commented on Assembly Bill A-2532 that would authorize local boards of health to declare as nuisance premises in which there have been multiple arrests for illegal sale or possession of drugs.

Hearing no further discussion on the communications it was moved by Glaser, seconded by Turner that the communications numbered #1 thru #3 be acknowledged, received and filed.

Ayes: 6, Nays: 0, Abstained: 1 (Housel).  
Motion carried.

### **AUDIENCE:**

Mayor Van Deursen entertained remarks, petitions, statements or testimony from guests on items that were not part of the meeting agenda.

Hearing none, it was moved by Glaser, seconded Oakley that the audience portion of the meeting be closed.

Ayes: 7, Nays: 0. – Motion carried.

**PUBLIC HEARING:**

**Washington Business Improvement District – Proposed “2005” Budget**

Mayor Van Deursen opened up the public hearing to the audience for their questions or comments on the Washington Business Improvement District Proposed “2005” Budget.

Councilman Turner posed a question to Council. It was his understanding that the Council has budgeted \$ 60,000.00 of taxpayer’s money that is going to be applied to their budget. It was his understanding that their budget was based on the assessments from the businesses and that they operated as a private entity.

Mayor Van Deursen noted that the funds Councilman Turner is referring to is engineering work that funding was appropriated for in the Municipal Budget for the downtown parking lot and street –scape design work.

Councilman Turner asked how long the Council would be expected to budget funding for the Business Improvement District?

Mayor Van Deursen noted that it is up the Council to decide during their budget preparation how much funding they wish to allocate towards assisting the Business Improvement District in revitalizing the downtown business district.

Executive Director, Jim Sheldon also commented that these types of allocations for funding have to do with the infrastructure.

Hearing no further comments regarding the Business Improvement Budget, it was moved by Glaser, seconded by Housel that the public hearing be closed.

Ayes: 7, Nays: 0.  
Motion carried.

**REPORTS:**

It was moved by Glaser, seconded by Housel that the Borough Manager’s (2), Building Permits, WWTP (Veolia Water), Borough Engineers, Collector-Treasurer’s and Police O.T. reports be accepted as presented and filed.

Discussion: Councilwoman Oakley had some questions on the engineer’s reports regarding Washington Meadows.

Manager Sheola addressed the “Financial Disclosure Statements” and explained that they can be downloaded from the computer for the Council to complete. Two copies must be filed with the Borough Clerk with original signatures.

Councilman Turner had a question on the Taylor Street School request. This matter is on the agenda during the business portion of the meeting.

Manager Sheola discussed the Policy Review spreadsheet that he has compiled. There are still several additional areas in which Council people need to sign up to serve on individual committees to review these policies.

The policy review list was discussed and all policies were assigned to respective Council people so that each committee is composed of two or three council persons. The list will be updated for re-distribution.

An additional policy was distributed to the Council this evening, a “Purchasing Policy” that the Manager would like to see implemented.

The following policies will be reviewed by Council and updated:

- 1) Personnel;
- 2) Complaints Against Employees;
- 3) Drug Free Workplace;
- 4) Equal Opportunity & Affirmative Action;
- 5) Handicap Discrimination;
- 6) Sexual Harassment;

- 7) Drug & Alcohol Testing for CDL License Holders;
- 8) Police Department;
- 9) Off-Duty Police Employment;
- 10) Cash Management;
- 11) Price Quotes for Insurance Coverage;
- 12) Accountability of Checks;
- 13) Leaf Collection
- 14) Extension of Sewer Mains;
- 15) Snow Removal
- 16) Vacation of Municipal Streets in addition to the
- 17) Purchasing Policy (distributed this evening)

### **VOUCHERS:**

Mayor Van Deursen entertained additions or corrections to the Vouchers and Claims for payment.

Hearing none, it was moved by Housel, seconded by Glaser that the vouchers and claims be approved in the amount of \$ 700,949.61 as reflected in the debit/credit memorandum on file in the Collector/Treasurer's office.

Roll Call: Housel, Buoye, Woykowski, Van Deursen, Oakley, Glaser and Turner.

Ayes: 7, Nays: 0.

Motion carried.

### **OLD BUSINESS:**

#### **Manager's Update Re: Highlands Matter**

Manager Sheola reported that he had contacted Steve Marvin, County Administrator for further input on the Highlands Matter. To date there have been no responses other than from Oxford Township. Oxford Township's response was only to support their efforts but they did not authorize any contribution. No formal action taken by the Council.

#### **South Lincoln Avenue Update**

Manager Sheola reported that Rudolph Bescherer has completed a survey of the South Lincoln Avenue properties of which the sub-committee has just received this information. The Committee will be prepared to submit their report and recommendations for the next Council meeting.

#### **Policy Review**

The policy review was discussed under the reports. Committees were formed for review of the policies. The list of policies the Borough presently has is referenced under the Reports.

#### **Council Goals – 2005/2006**

Manager Sheola gave the Council the final prioritization of the Council Goals for 2005 & 2006.

They are ranked from #1 thru #31.

The following goals were ranked in the following order for implementation during the 2005 & 2006 years:

- 1) Continued implementation of Downtown Revitalization Plan & Support of the BID;

- 2) Complete contract negotiations with PBA;
- 3) Develop a comprehensive street improvement program;
- 4) Re-bid North Prospect Street Sidewalk & Curb Project;
- 5) Complete contract negotiations with CWA;
- 6) Resolve parking issue on So. Lincoln Avenue and eventually on all streets by quadrant;
- 7) Sunrise Terrace/Pickel Ave. Road reconstruction Projects;
- 8) Construction swimming pool project;
- 9) Resolve picnic pavilion project;
- 10) Pursue Brownfield Sites Redevelopment for the Former Turbine Alloy & Vikon Tile Properties;
- 11) Provide Budget Expenditure & Revenue Reporting on monthly basis;
- 12) Development Plan Approval for the Railroad Avenue Park;
- 13) Begin comprehensive review of Administrative Code;
- 14) Discuss feasibility and creation of Senior & Community Services Committee;
- 15) Develop alternate file storage strategy;
- 16) Develop a PEOSHA Hazard Communications Program;
- 17) Review water consumption figures relative to sewer utility;
- 18) Create a snow emergency/evacuation route plan;
- 19) Obtain GASB 34 compliance;
- 20) Develop and adopt technology master plan;
- 21) Develop salary ordinance for non-union employees for 2004 & 2005;
- 22) Develop a comprehensive facilities master plan;
- 23) Mill Pond Road Project;
- 24) Develop Hazardous Material Spill Reimbursement Ordinance;
- 25) Plan for municipal building parking expansion;
- 26) Discuss creation of Council Liaison to Manager relative to Finance, Personnel, etc.;
- 27) Review leaf collection & disposal alternatives;
- 28) Investigate purchase of additional recreation properties;
- 29) Develop and adopt a Length of Service Awards Program for volunteer emergency services;
- 30) Completion of Phase II Sanitary Sewer Collection System; and
- 31) Conversion to Flexible Chart of Accounts from GL

Discussion regarding the list of goals took place.

The street survey has already been completed by the engineer but has been updated and will outline what has been done to date. Up-dated street surveys will be distributed to all the Council members and will be discussed at the February 15<sup>th</sup> meeting.

The Sunrise Terrace/Pickel Avenue project has been designed and is awaiting a final decision from Council to go out to bid. There was discussion last year with regard to the construction of sidewalks and curbing in the area. A lot of residents in this neighborhood are opposed to sidewalks and the Planning Board directed that there be sidewalks and curbing as part of the project.

This item will be placed on the February 15<sup>th</sup> agenda also for a final determination by the governing body.

Councilman Turner addressed the goal dealing with the Turbine Alloy site and whether he should abstain from taking part in any discussion regarding this goal in view of the fact that he is within 200 feet of this property. The attorney felt that it would be prudent that he abstain from taking part in any discussions regarding this issue when it is discussed.

The Committee on Senior and Community Service has begun work and will be bringing additional information back to Council, possibly for the next Council meeting.

Manager Sheola addressed the file storage strategy goal. The engineer will be designing an addition to the Road Department garage which will consist of a climate controlled storage facility for records and an impoundment facility for the police department. Other options for permanent storage of records in addition to hard copy storage would be to place records on a CD or Hard Drives. Some of these options can be very costly. Presently the Borough does have an off-site storage area for storage of police records which we are paying rent for.

Snow removal was discussed as a result of the recent storm. Jim Sheldon, Executive Director of the Downtown Business District has been discussing the snow removal policy with John Burd, Rd. Superintendent. A policy has to be implemented giving people options of parking in lots so that the Road Department can clean the streets properly and then alternate parking for cars to be removed from the lots so that they can be plowed properly. This could very well be encompassed into the Snow Removal Policy noted Councilwoman Woykowski.

Councilwoman Oakley posed the question as to how the Borough would deal with handicapped vehicles that have parking spaces on-street? This issue would have to be discussed and resolved.

Attorney Cushing also brought to the attention of the Council as a result of a discussion he had with the Borough's Code Enforcement Official that there is a legal issue in the Borough's ordinance concerning the removal of cars from the street that will have to be resolved.

Councilwoman Woykowski noted that she had done some research regarding Goal #19 dealing with GASB 35 compliance. There is only a handful of communities nation-wide that have come into compliance and it is a very expensive item to implement. This accounting practice is being encouraged as a result of grants that are sought through federal funding. Councilman Housel questioned why worry at this point until we are eligible for federal funding?

Manager Sheola noted that the implementation of this accounting practice is a long-term goal. It is going to involve approximately a third of his time to get to a point in the Treasurer's office where this program could be implemented.

The Mill Pond Road project was discussed and the dam embankment. The Borough owns it and it is an issue that we have to take care of in the future. It is a very complicated issue that will compel the Township and the County to get involved in along with the DEP.

The Council Liaison goal was briefly discussed and Councilman Housel cautioned the Council on this particular goal, given the fact the form of government we operate under. Further discussion will take place at a later date in time.

The Phase II Sanitary Sewer Collection System project was discussed. Manager Sheola reported that the pre-construction meeting had taken place today and the project will begin the end of February or the beginning of March. They have a 300 day calendar built into the contract to complete this project.

Mayor Van Deursen was pleased with the list of goals that Council compiled and that many of the goals are already well on their way. Some of the goals lower on the list of priorities are already well on their way and may very well be taken care prior to some of the larger tasks at hand. She was pleased with the progress Council has begun to establish as a group.

**NEW BUSINESS:**

**Taylor Street School Request**

This request will be tabled until the next meeting.

**Resolution #32-2005 – Transfer of Appropriations**

A new revised Resolution #32-2005 was on Council's desk which replaces the original resolution distributed. It was therefore moved by Turner, seconded by Oakley that the following Resolution be adopted:

**RESOLUTION #32-2005**

**A RESOLUTION AUTHORIZING THE TRANSFERS OF  
RESERVE APPROPRIATIONS.**

**WHEREAS**, various 2004 bills have been presented for payment this year, which bills were not covered by purchase orders and/or encumbered at the time of appropriation transfers between 2004 budget accounts during the last two months of 2004; and

**WHEREAS**, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made by not less than 2/3 vote of the full membership of the governing body from unexpended balances which are expected to be sufficient to accounts with insufficient appropriation balances during the first three months of the succeeding year; and

**WHEREAS**, the Borough Manager and the Chief Financial Officer have determined that excess appropriations do exist in some accounts and there is a need for supplemental appropriations in other accounts.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the following transfers in the amount of \$ 25,830.00 be made between the 2004 Budget Appropriation Reserve accounts:

<u>TRANSFER FROM:</u>	<u>TRANSFER TO:</u>	<u>AMOUNT:</u>
Administrative/Executive Other Expenses	Electricity Other Expenses	\$2,750.00
Mayor and Council Other Expenses	Electricity Other Expenses	2,750.00
Finance Other Expenses	Telephone Other Expenses	5,000.00
Roads Other Expenses	Engineering Services Other Expenses	5,000.00
Insurances Other Expenses	Surety Bonds Other Expenses	30.00
Board of Adjustment Other Expenses	Street/Traffic Lights Other Expenses	300.00

Police Department	Maintenance of Vehicles	\$ 5,000.00
Other Expenses	Fuel Oil – Other Expenses	
Legal	Street/Traffic Lights	5,000.00
Other Expenses	Other Expenses	
Total Appropriation Transfers		\$ 25,830.00

Discussion: Councilman Buoye noted a typo in the content of the Resolution which will be corrected.

Roll Call: Woykowski, Housel, Buoye, Van Deursen, Oakley, Glaser and Turner.

Ayes: 7, Nays: 0.  
Motion carried.

**Resolution #33-2005 – Refund Overpayment on 2004 Real Estate Taxes**

The following Resolution was moved by Glaser, seconded by Housel and adopted:

**RESOLUTION #33-2005**

**A RESOLUTION TO REFUND OVERPAYMENT ON  
2004 REAL ESTATE TAXES**

**WHEREAS**, according to the Tax Collector's records, there is an overpayment of \$ 1,172.50 on 2004 3<sup>rd</sup> Quarter Regular Taxes paid on property located at 326 Belvidere Avenue, also known as Block 035, Lot 051 and in the name of Amato, Girolamo & Raffaella; and

**WHEREAS**, this overpayment was created by the tax servicer/mortgage company, Wells Fargo Tax Service paying for the old homeowner and the attorney for the new homeowner, both paying the 3<sup>rd</sup> Quarter Regular Taxes; and

**WHEREAS**, the Tax Collector's office has received a request from Wells Fargo Tax Service requesting the refund of the overpayment be refunded to the property owner.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector and Treasurer to refund the amount of \$ 1,172.50 and payable to:

Amato, Girolamo & Raffaella  
1003 Spruce Hill Drive  
Glen Gardner, NJ 08826

Roll Call: Buoye, Turner, Woykowski, Housel, Glaser, Oakley and Van Deursen.

Ayes: 7, Nays: 0.  
Motion carried.

**Resolution #34-2005 – Support for Small Cities Grant**

The following Resolution was moved by Glaser, seconded by Housel and adopted:

**RESOLUTION #34-2005**

**STATE OF NEW JERSEY**  
**DEPARTMENT OF COMMUNITY AFFAIRS**  
**SMALL CITIES PROGRAM**

**WHEREAS**, the New Jersey Department of Community Affairs, Small Cities Program (“State”), provides grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

**WHEREAS**, the Borough of Washington desires to further the public interest by obtaining funding in the amount of \$ 375,500 from the State to fund the following project:

ARC of Warren County – Building Renovations & Repairs

**NOW, THEREFORE**, the Mayor and Council of the Borough of Washington, in the County of Warren and State of New Jersey resolves that Richard J. Sheola or the successor to the office of Borough Manager is hereby authorized to:

- (a) make application for such grant,
- (b) provide additional application information and furnish such documents as may be required; and
- (c) act as the authorized correspondent of the above named applicant; and

**WHEREAS**, the State shall determine if the application is complete and in conformance with the scope and intent of the Small Cities Program, and notify the applicant of the amount of the funding award.

**WHEREAS**, the applicant is willing to use the State’s funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the State for the above named project.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Washington, in the County of Warren and State of New Jersey:

1. That the Mayor of the above named body or board is hereby authorized to execute an agreement and any amendment thereto with the State known as ARC of Warren County Building Renovations & Repairs;
2. That the applicant is making application for and by the ARC of Warren County;
3. That, in the event the State’s funds are less than the total project cost specified above, the ARC of Warren County has the balance of funding necessary to complete the project;
4. That the ARC of Warren County agrees to comply with all applicable federal, state and local laws, rules, and regulations in its performance of the project; and
5. That this resolution shall take effect immediately.

Discussion: Councilwoman Glaser noted that this request for funding is federal monies.

Councilman Turner questioned why the County was not applying for this funding on behalf of ARC? It was explained that the Borough must be the pass-through grantor.

Councilman Housel noted that the Borough has done this in the past for ARC. The last application that was applied for gave them the grant monies to update and renovate the Gardner Courts Apartments for group homes. The project was a great asset to the community.



It was noted that there was some typographical errors in #2 and #3 of the Resolution which will be corrected. The word “has” should be removed by Item #2 and Warren County should be spelled correctly in both Item #2 and #3.

Roll Call: Woykowski, Housel, Buoye, Van Deursen, Turner, Glaser and Oakley.

Ayes: 7, Nays: 0.  
Motion carried.

**Resolution #35-2005 – Approving Washington Borough’s Special Improvement District Budget**

The following Resolution was moved by Glaser, seconded by Turner and adopted:

**RESOLUTION #35-2005**

**APPROVING THE BUDGET OF  
THE WASHINGTON BOROUGH SPECIAL IMPROVEMENT DISTRICT**

**WHEREAS**, at its meeting of January 4, 2005, the governing body of the Borough of Washington introduced and approved the Washington Borough Special Improvement District Budget for the period January 1, 2005 – December 31, 2005, which budget is annexed hreto; and

**WHEREAS**, after notice and advertisement in a newspaper of general circulation, the governing body of Washington Borough conducted a public hearing on February 1, 2005; and

**WHEREAS**, the governing body of Washington Borough has determined that at least one (1) week prior to the hearing a complete copy of the proposed budgets were (a) advertised; (b) posted in the Borough Clerk’s office; and (c) made available to each person requesting the same before and during the public hearing; and

**WHEREAS**, all persons having interest in the budget were given the opportunity to present objections; and

**WHEREAS**, the governing body of the Borough of Washington have considered the comments at the public hearing and if of the opinion that it is appropriate and desirable to ratify and adopt the budget without amendment as advertised; and

**WHEREAS**, pursuant to N.J.S.A. 40:56-80 and N.J.S.A. 40:56-84, the governing body of the Borough of Washington is required to adopt the budget by resolution after closing the hearing:

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Washington that:

- (1) The Washington Borough Special Improvement District budget is approved by the governing body of the Borough of Washington and it is approved for the period of January 1, 2005 – December 31, 2005 in the amount of \$200,000 to the Washington Borough Business Improvement District Management Corporation.
- (2) This Special Assessment is hereby imposed and shall be collected with either the regular tax payment (or payment in lieu of taxes), or otherwise, on properties located within the Borough of Washington as set forth within Ordinance #7-2003 as amended and the assessment as follows:

Schedule A1 shall be assessed at \$ 134,348; and Schedule A2 shall be assessed at \$ 65,652;

- (3) Payments the District received by the Borough of Washington shall be transferred to the Washington Borough Business Improvement District Management Corporation to be expended in accordance with the approved budget; and
- (4) The Borough Clerk is hereby authorized to forward a certified copy of this resolution to the Washington Borough Business Improvement District Management Corporation; the Warren County Board of Taxation and the Division of Local Government Services in the State of New Jersey, Department of Community Affairs.

(5) Budget:

**Management (\$80,000)**: This consists of a full time Executive Director (\$55,000) Part-time staff (\$25,000).

**General Administration (\$15,000)**: To cover the cost of an accountant, legal and professional services, and office supplies and equipment, office rent and repairs, telephone, janitorial, utilities, conferences and dues, and fees.

**Insurance (\$5,000)**: Liability and corporate insurances, and health insurance for Executive Director.

**Promotions and Public Relations (23,000)**: To promote and market the district as premier destination to shop and conduct business. This includes concert series, newsletters, banners, and advertisements.

**Quality of Life (\$48,800)**: **Clean & Safe**: Directed towards cleaning services, and common area environmental improvements. **Parking & Pedestrian improvement**: this is a focus on parking management, pedestrian crossing upgrades, signage, and lighting.

**Architecture & Design (\$3,000)**: Maintaining design standards and review system, Note: SID/BIDs are permitted to have enhanced design standards that must be met prior to other meeting Planning Board requirements. This provides upgrades particular to business facades, maintaining cohesiveness, and building effective partnership with municipal planning efforts. The design standards must be approved by the Planning Board prior to enactment.

**Business Recruitment (\$12,000)**: As a retail district, these monies will be used to retain current business, while attempting to attract new businesses to the Washington Borough.

**Grantmanship \$13,200)**: These funds will be used to retain a grants and fundraising consultant.

Roll Call: Turner, Glaser, Oakley, Van Derusen, Woykowski, Housel and Buoye.

Ayes: 7, Nays: 0.

Motion carried

**Raffle Applications (3) or St. Joseph's and a Special ABC Permit**

Raffle applications were received from St. Joseph's and a Special ABC Permit for March 12, 2005 for Council approval.

The applications are for St. Joseph's Powerball Raffle(s) and a Raffle run by the Knights of Columbus. The applications are in order and the fees paid.

It was moved by Housel, seconded by Glaser that the applications and Special ABC Permit be approved and that the Clerk be directed to issue said licenses after review by the State Legalized Games of Control Commission.

Roll Call: Woykowski, Housel, Buoye, Turner and Glaser – Ayes: 5,  
Nays: 0 – Abstained: Oakley and Van Deursen.  
Motion carried.

**COUNCIL REMARKS:**

Mayor Van Deursen polled the Council for their remarks.

Councilwoman Glaser wanted to commend the Department of Public Works for the excellent job they did during the snow emergency. Mayor Van Deursen suggested that they be sent a letter of thanks and appreciation. The Clerk was directed to send the letter to the DPW.

Councilwoman Oakley also wanted to commend the Department of Public Works as well for the fine job they did during the snow emergency. She also suggested that the Committee delegated to review the Swimming Pool ordinance should start to get together. Spring and summer will be here sooner than we think.

Councilman Turner had no remarks.

Councilman Buoye had no remarks.

Councilwoman Woykowski also wanted to thank the DPW for the excellent job they did as well. The Washington Borough Police Department should be commended as well.

Councilman Housel wanted to commend the DPW, all of the Emergency personnel and the Police Department for their fine coordination in the handling of the recent snow storm.

Mayor Van Deursen extended the same sentiments to all of the departments who assisted in the snow storm. They are to be highly commended.

Mayor Van Deursen reported that she, Councilman Turner and Councilwoman Woykowski attended the 80<sup>th</sup> Anniversary of Troop #157 Scout Celebration in the Firemens' Hall on Saturday. Our Clerk, Linda Hendershot's nephew Andrew Kries was the recipient of the "Peter Lake Award". She was very impressed with the youth of our community.

**Executive Session**

It was moved by Glaser, seconded by Buoye that the Council go into **Executive Session** to discuss a Class Action Suit – Recovery of Discovery Costs, Contracts, Personnel and Litigation after a short recess at 9:05 P.M.

Ayes: 7, Nays: 0.  
Motion carried.

Council reconvened at 9:15 PM and went into Executive Session with everyone present.

It was moved by Glaser, seconded by Housel that the Council go back into open session at 10:55 P.M.

Ayes: 7, Nays: 0.  
Motion carried.

Hearing no further business to come before Council, it was moved by Glaser, seconded by Turner that the meeting be adjourned at 10:55 P.M.

Ayes: 7, Nays: 0.  
Motion carried.

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Marianne Van Deursen, Mayor

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Linda L. Hendershot, RMC/CMC  
Borough Clerk